

# Environmental Policy Statement

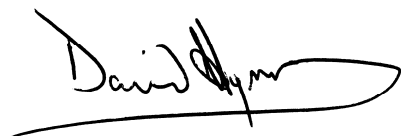
Totalpost Services Plc. (Totalpost) is an established business with experience in the supply of products and services to the mailroom / office equipment industry.

The Directors of Totalpost recognise our responsibility to manage the environmental impacts of our activities, products and services. We have assessed our activities and identified that our significant environmental impacts stem from manufacturing, office based activities, and field service activities, with specific regard to the use of energy, packaging materials and plastic components.

In order to promote good environmental practices, our Policy with regard to the environment is as follows:

- To identify the significant environmental impacts of our activities.
- To develop suitable objectives, targets and management procedures, applying appropriate operational controls to minimise our environmental impacts during normal, abnormal and emergency conditions.
- To comply with relevant legislation, regulation and other requirements relating to our significant environmental impacts.
- To prevent pollution we aim to minimise our inputs of utilities and resources and the outputs of emissions to the atmosphere, and wastes to disposal facilities.
- We endeavour wherever possible to re-use, recover or recycle materials in order to reduce the quantity of material which is disposed of.
- To ensure that environmental responsibilities are defined, communicated and understood at all levels within our organisation and provide appropriate training when and where required.
- To ensure that suppliers and contractors understand our Company Policy and assist them in developing appropriate systems and a responsible approach with regard to their environmental issues.
- To communicate, co-operate and respond to the views of interested parties (including customers and the general public) on environmental issues, where this is practicable and likely to result in the overall improved environmental performance of the Company.
- To strive to make continual improvements in our overall environmental image and performance.

This Policy is backed by a programme of continuous improvement, seeking opportunities to raise awareness of environmental issues amongst our employees. Board responsibility for our Policy rests with our Managing Director. This policy will be reviewed on a regular basis and revised as appropriate.



David Hymers  
Managing Director  
Totalpost Services Plc

October 2009

Date

